

ARTICLE VI
ASSIGNMENT

A. DEFINITIONS:

1. Assignment - Placement of a unit member in a grade level(s) at a work site(s) or in a program(s).

2. Reassignment - A change of grade level(s) placement at a work site(s) or movement from one program(s) to another within the District.

3. Initial Assignment - Placement by the District of a newly hired or rehired certificated employee or a unit member returning from an approved leave which transcends a work year in a grade level(s) at a work site(s) or in a program(s).

B. ASSIGNMENT BASED UPON PLANNING FOR THE NEXT SCHOOL YEAR: Unit members shall not be reassigned except when:

1. A unit member requests a change in assignment and the request is granted by the supervisor.

2. A change in student demographics requires a staffing reassignment. Notification of the reassignment shall be made by May 1.

3. Further changes in student demographics occur prior to the start of the new school year. Notification of the reassignment will be made as soon as possible.

C. REASSIGNMENT AFTER THE SCHOOL YEAR BEGINS:

1. Any unit member who is to be reassigned because actual student demographics differ from projections shall be notified of the reassignment as soon as possible.

2. If reassignment is necessary, the unit member will be given the opportunity to discuss the change with the immediate supervisor and work out a reasonable plan and timeline.

3. If the reassignment involves a change of two or more grade levels, and/or a change of rooms, the unit member will be offered two days of release time or substitute pay to move and set up the new classroom for instruction. The District is responsible for moving District equipment and supplies.

1 D. ASSIGNMENT OF HUB POSITION IN CLASS SIZE REDUCTION
2 OPTION II

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4 1. When a school site is implementing Class Size Reduction – Option II
5 the responsibility for taking the "hub" position will be rotated equitably among tenured staff,
6 if available.

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8 2. Unit members shall not be required to teach in the "hub" position two
9 (2) consecutive years.

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11 3. At school sites where there may be a limited number of permanent
12 staff to rotate the "hub" assignment, work experience and credential status will be considered
13 for staffing.

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15 4. Unit members assigned to the "hub" position shall collaborate with
16 the participating teachers concerning student placement and the ongoing program.

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18 5. The agreement language in Article VIII, E will also apply to the CSR
19 position.

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